



Although the exemptions listed below are not covered in [Rule 22.8](#), Staffing's policy allows the following exemptions from testing requirements:

1. Applicant eligible for noncompetitive reemployment may be appointed in a probational or job appointment without requiring a test score, unless the applicants held a non-professional level job and is being reemployed into a professional level job. Also, the vacancy may be filled **without** posting. For promotions, see [Rule 23.4](#).
2. An employee with permanent status, who would be eligible for noncompetitive reemployment to a job if they were to resign, may be promoted to that job without requiring a test score unless the applicant's eligibility is based upon a non-professional level job and he/she is being promoted into a professional level job.
3. For reallocations, no testing is required unless an employee is in a non-professional level job, which is being reallocated to a professional level job that requires a test. Generally, this type of change in a job is processed through the establishment of a new professional level position, which is then filled using general posting and testing requirements.
4. For promotion, permanent classified employees already occupying a job in the test series will not be required to test to promote to another job using the same test. While they do not need a test score, the job must be **posted** and the applicant must meet the Minimum Qualifications of the job and respond to the posting.
5. For demotion of a permanent classified employee, no testing is required unless the employee is in a non-professional level job and is being demoted into a professional level job.
6. Employees placed on classified WAE appointments are never required to test.
7. Employees who are currently serving in a job appointment may be converted to a probational appointment in the same job without requiring a test score. For information on posting, see [Procedure: Conversion from Job Appointment to Probational Appointment – Posting Requirement](#).
8. Permanent classified employees who previously occupied a job in the test series will not be required to test when appointed to a probational appointment or job appointment to another job using the same test. While they do not need a test score, the job must be posted and the applicant must meet the Minimum Qualifications of the job and respond to the posting.
9. Employees who are employed at the State Civil Service Testing and Recruiting Center and/or who serve as State Civil Service test monitors will not be required to test.

Agencies who wish to use authority granted by Rules 22.8 should put a note in the supplemental information field of their job posting. The note should tell applicants that the agency is open to using the authority granted under these rules and/or policies and notify applicants of any additional information/verification that should be provided. In the past, applicants attached a cover letter to their paper applications notifying the agency of their exemption. In LA Careers the best way for them to “notify” you of their exemption from testing is through the use of a supplemental question.